



CITY OF
JERSEY CITY
DIVISION OF PURCHASING

March 18, 2014

RE: ADDENDUM #1- ENGINEERING SERVICES- DUE DATE APRIL 4, 2014

To all prospective respondents:

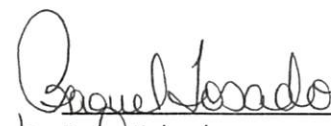
The following addendum shall be incorporated in the Specification Documents of the above mentioned RFQ, and all requirements herein are as full a part of the Specification Documents as if included therewith. This addendum alters, amends, or clarifies the original Specification Documents and take precedence where in conflict.

1. See Sample Letter of Intent and add to your proposal.
2. Add the Addendum Acknowledgment page to your Proposal.

Please be reminded that you must acknowledge receipt of all Addendums in your Bid Proposal.

Thank you very much for your cooperation.

If you have any questions please feel free to call.


for Peter Folgado
Director of Purchasing

**CITY OF JERSEY CITY
ADDENDUM ACKNOWLEDGMENT FORM
REQUEST FOR QUALIFICATIONS**

The undersigned acknowledges receipt of the following addenda to the Request For Qualifications:

**THE COMPLETED ACKNOWLEDGMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH PROPOSAL PACKAGE: NOT TO BE
SENT SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda will cause the bid to be considered non-responsive. Acknowledged receipt of each addendum must be clearly established and included with the proposal pursuant to N.J.S.A. 40A:11-23.2 (e).

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Name of Company: _____

Street Address: _____

City, State, Zip _____

Authorized Signature: _____

Date: _____

LETTER OF INTENT

(Note: To be typed on Respondent's Letterhead. No Modifications may be made to this letter.

[insert date]

Attn: Peter Folgado, Purchasing Agent
Jersey City Department of Administration
Division of Purchasing
1 Journal Square Plaza, 2nd Floor
Jersey City, New Jersey 07306

Dear Mr. Folgado:

The undersigned as Respondent, has (have) submitted the attached Qualification Statement in response to a Request for Qualifications (RFQ), issued by the City of Jersey City (City), dated [insert date], in connection with the City's need for Engineering Services.

Name of Respondent HEREBY STATES

1. The Qualification Statement contains accurate, factual and complete information.
2. **Name of Respondent** agrees (agree) to participate in good faith in the procurement process as described in the RFQ and to adhere to the City's procurement schedule.
3. **Name of Respondent** acknowledges (acknowledge) that all costs incurred by it (them) in connection with the preparation and submission of the Qualification Statement and any Qualifications Statement prepared and submitted in response to the RFQ, or any negotiation which results therefrom shall be borne exclusively by the Respondent.
4. **Name of Respondent** hereby declares (declare) that the only persons participating in this Qualification Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the City.
5. **(Name of Respondent)** declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.
6. **Name of Respondent** acknowledges and agrees that the City may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the City shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.

7. Name of Respondent) acknowledges that any contract executed with respect to the provision of [insert services] must comply with all applicable affirmative action and similar laws. Respondent hereby agrees to take such actions as are required in order to comply with such applicable laws.

(Signature of Chief Executive Officer)

(Typed Name and Title)

(Typed Name of Firm)*

Dated

***If joint venture, partnership or other formal organization is submitting a qualification statement, each participant shall execute this Letter of Intent.**