



**Requirements for
Jersey City Artists Studio Tour Group Show Website
Saturday and Sunday, October 3rd and 4th, 2009
(12 noon - 6 p.m.)**

Presented by

Mayor Jerramiah T. Healy, The Department of Health & Human Services & The
Division of Cultural Affairs, Pro Arts, and The Jersey City Museum

Jersey City Artists Studio Tour Group Show Website

Would you like your group show to be featured on the **2009 Jersey City Artists Studio Tour Group Show Website**? If so, please submit the following information via *email only*:

- Subject line must say "**ARTISTS STUDIO TOUR**" in all caps. This is just to help us spot your show in all our other emails.
- Emails requesting a spot on the Group Show page must contain the **name of the show**, the **curator**, the **show's street address**, and **viewing hours** for the Studio Tour weekend in a **standard 12 point Arial font**. Please make sure all this information is correct, because we won't be able to double check it.
- Web links to your show's website must be active to be included. If we can't link to it, we won't be able to try and track down the correct link.
- All **artwork** for display on the website must be received as a **JPEG**, sized at **175 pixel width by 252 pixel height at 72 dpi**. JPEGs sent at any other size or at any other dpi will not be considered for posting.
- There is a limit of **two (2) samples of artwork** per show; we will choose **one** for the website.
- **Text boxes** for the website must be received as a **JPEG**, sized to **175 pixel width by 40 pixel height at 72 dpi**. Text boxes at any other pixel width or height or dpi will not be considered for posting.
- Group show **press releases** must be attached in the email as a **PDF**, and must be spell checked and proofread for grammar and punctuation.

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Page 1

Group Shows can't

- All group shows will be posted to the *Group Show Studio Tour Website* on a **first come, first served basis** (those that come in first get those coveted top of the page spots!).

All submissions must be received *no later* than **Saturday, September 12, 2009**, for consideration. **No submissions will be accepted which are received by any means other than email.**

Shows and/or art work or press releases will be posted at the discretion of the Department of Health and Human Services, the Division of Cultural Affairs. Not all shows and/or artwork or press releases received are guaranteed to be posted. Refer to the Website Linking/Posting Policy for guidance: <http://jerseycitynj.gov/Page.aspx?id=4908>

All submissions for the *2009 Jersey City Artists Studio Tour Group Show Website* should be emailed to brickeyg@jcnj.org.

Thank you! With your help it's going to be a fabulous 2009 Jersey City Artists Studio Tour!

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